

Mission: To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.

Date: Wednesday 23rd June 2010
Time: 4.30pm – 6:30pm
Location: Douglas Hotel, Aberdeen

Attendees:

| | | |
|----------------------|------------------------------|-------------------|
| Chris Nussbaum | Seawell | Chair |
| Diane Wood | SPE | Board Secretary |
| Anthony Onukwu | Eclipse Petroleum Technology | Mem Chair |
| Judy Mackie | M&M Media | SPE Review |
| Allan Montgomery | M&M Media | SPE Review |
| Annabel Sall | ThinkPR | PR Consultant |
| Cees Vollaard | Shell | New Board Member |
| Maria Trujillo | Senergy | AP Co Chair |
| Michael Heaney | Benchwhistler Associates | CE Chair |
| Colin Black | Optima | CG Chair |
| Jairo Ching | Sparrowsgroup | SD Chair |
| Jeb Tyrrie | Focus Energy | Past Chair |
| David Liddle | ITF | Programme Chair |
| Fazrie Wahid | Schlumberger | SPE International |
| Sankesh Sundareshwar | Maxoil | YP Co Chair |
| Atul Bhaduria | Schlumberger | YP Co Chair |

Apologies:

| | | |
|-------------------|---------------|-----------------|
| Masud Javaid | Total | Treasurer |
| Ian Phillips | Deepstore CO2 | Comms Committee |
| Peter Fowler | Chevron | CE |
| Abhijeet Kulkarni | Shell | YP Co Chair |
| Anderson Foster | Total | |

Actions Summary

| | |
|-----------------|--|
| Anthony Onukwu | To collate awards nominations, and issue invitation to keynote speaker |
| Chris Nussbaum | To contact SPE HQ re complaints on how difficult it is to join SPE |
| Diane Wood | To send details of award nominations to Cees and YP Co- Chairs |
| Diane Wood | To contact Michael Heaney to get website information |
| Various Members | To help with Student Bursary awards selection |
| Jairo Ching | To liaise with ThinkPR on members survey |
| Jairo Ching | To provide Diane with University website links |

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Chairman's Overview

Chris welcomed and thanked all board members for attending. He also introduced the new YP Co-Chairs Atul Bhaduria and Sankesh Sundareshwar and also Fazrie Wahid (Convenor of the Northern North Sea Wells Seminar (Aberdeen, November 2010) from Schlumberger to the board.

HOT TOPICS

Presentation /discussion of objectives by AP

Maria gave a power point presentation that reflected the first full year of AP (attached). She discussed the events that AP had held over the year, some commercial and some with no cost involved.

AP had been involved in collaboration with the CG committee in getting school children to design a logo; this had in the end only involved one school - Westhill Academy. But the winning pupil had spent a day at BP and had seen how things work day to day in a huge company.

AP had also run a technical event with a presentation by Maria Jimenez that had been very well attended. She discussed how AP was integrated throughout the SPE and that the committee were now working with YP to run a one day seminar later this year, the BBQ is also to be a joint event.

Maria reiterated that as a group AP had met their initial objectives, and lessons had been learnt, and Maria explained that they were intending to be represented at every board meeting next session.

It was discussed that AP had good feedback in attracting new volunteers and Anthony will be providing the data at the start of the new session in September. It was stated that AP had good connections within large companies and that Schlumberger actually funds a gender diversity initiative to attract more women into the industry.

The question was raised as to whether AP could form their own committee or did they still have to stay under the umbrella of SD. It was agreed that while AP was not a committee in the true sense of organising independent activities, it needed to remain as a focussed group in order to exert influence in the manner intended, and should therefore be constituted as a committee, even if not acting entirely as one. It was further agreed that as the target membership of AP was predominantly in the 25-35 age group, which is the same as YP, that this would be the committee it should be most closely affiliated with. It was proposed that the AP initiative continue to run for a further year, and review progress thereafter.

The board agreed to this.

Awards Nominations

Anthony discussed that the programme for the awards dinner and award ceremony that is being put together. These will be combined with the Kick off Meeting on Wednesday 25th August at Satrosphere (The Tram Sheds)

The awards nomination requests have gone out and a reminder had also been sent. The nominations are to be collated during the first week of July and the winners notified soon after that. It is also planned to invite some key industry people from Shell and BP for example. Anthony asked that if any board members knew of someone in their company that could be approached to be a key note speaker for this event, to get in touch with him.

It was also discussed that the budget for this event was £6K and as this was the Kick off Meeting for 2010-2011 this was a generous budget and it was inclusive of the awards and that so far this is under budget.

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It was also commented on that the SPE President 2011 was going to be invited to this event – Anthony to issue invitation on behalf of the Section. Cees Vollaard indicated that he might be able to secure a speaker from Shell if required.

Action:

Anthony is to collate the awards nominations, and issue invitation to SPE President.

Diane is to send the awards nominations email to Cees and Sankesh and Atul.

Moving the annual report to a Section Brochure

Chris discussed the proposal to produce a section brochure that would showcase the SPE. This could be achieved by building on the success of the annual report and using snippets of that in the brochure.

The aim is use this brochure to inspire and motivate our existing members so that they increase their participation in the activities of the Section and within SPE internationally. This brochure would also showcase to the local community what the Aberdeen section does. The aim is for the brochure to be distributed to existing members and corporate “targets”. The proposed launch date is 25th August at the Awards Event and Kick off Meeting.

M and M Media provided samples of a mock up brochure and it was widely agreed that this was a good thing for the section as it would provide strong visual messages and a human interest side, along with it being something that the members would be happy to say they belonged to.

The cost to produce around 3000 copies is around £5-8K and Chris discussed that he had spoken to John Donachie from SPE International in the hope that they would contribute some funds for this.

Chris suggested that a working group consisting of John Donachie, Ian Phillips and Chris Nussbaum that are outside the board to push the brochure forward, if John and Ian were agreeable.

The board agreed that this was a good venture and it was approved as set out.

Action Items from Previous Minutes

SPE Members Survey

Jairo discussed that the members survey piloted in 2008 had been a great success, resulting in 250 replies from the members. It focused on what the members wanted from the SPE and what areas their interests and expertise lay. Jairo commented that he would liaise with ThinkPR to come up with some new questions to add to the survey, based on the market research that ThinkPR had done prior to joining SPE. The survey had previously been run by Hulse Roger.

It was also discussed that questions and feedback on the new style SPE Review could be added to the questionnaire.

Action:

Jairo is to liaise with ThinkPR on the member’s survey.

Links to University Websites

Jairo spoke on the interest of the student chapters to link their university websites with the SPE website. On discussion with those universities it had proven a difficult subject for the IT departments as to how this would be done and the complications that would incur. It was commented by Chris that

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SPE could just put the universities websites on our pages and that would not cause any problems as they were just websites, available on any search engine. Jairo is to provide Diane with the University links for the website.

Jairo spoke on the launch of the student bursaries. The emails for applications have gone out to the four student chapters and applications are starting to be received. There are 20 awards of £300 and 3 awards of £3000.

Most of the applications have come from Post Graduate students and the aim is also to encourage Under Graduates to apply too, as they are the members that will be around and working within in the SPE for a considerable time.

Jairo asked if some board members would volunteer to help review the applications, it was agreed that this would be done.

The aim is to award these at the Kick off Meeting on 25th August. It is also hoped that the winners can be featured in the September issue of SPE Review.

[Action: Various board members to volunteer to review bursary applications](#)

[Action: Jairo to provide Diane with University web page links](#)

Committee Communications

AP Committee/YP Committee

Sankesh discussed that YP were in a hand over period with Abijeet leaving to work in Denmark, he commented that Dave Knox is also going to get more involved in YP.

The results from the member's poll on the Summer BBQ had been collated, and this indicated that the members want a weeknight event, in town with members and guests in attendance. Maria discussed that Revolution had been approached (this was the venue last year) and that the dates 11th and 18th August had been provisionally booked. YP are to notify the board of the selected date. The cost to members will be £5 which is the same as 2009, the cost to SPE would be £5 per head also as total cost is £10.

Sankesh also discussed that YP are to run a volleyball tournament during August, and that some teams had already been formed.

Continuing Education

Michael discussed the CE committee and noted that it was the same members that kindly turned up to each meeting; he commented that a few more committed members would be needed to help run the "Something for the Weekend" events this year.

The committee had decided to run three events called "Something for the Weekend" the first being the HSE summit in August, this will be followed by two events one in September and one in November, namely, "Heavy Oil" and "North Sea – Looking Forward and Looking Back"

Both of these events need volunteers to run these and also some speakers are needed too, it was decided that if anyone knew of someone that would talk on these subjects then to contact Michael Heaney. Both Cees and Fazrie said they could help out on these.

[Action: Diane to contact Michael to get information on "Something for the Weekend" to post on the website.](#)

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ThinkPR

Annabel discussed the report (included in the pre-read material) in which details of all the press releases and activities can be seen. A photographer had been organised to take photographs of all board members that they could be held in storage for any press or media releases in future. She also discussed the focus over the summer on market research and the member's survey in conjunction with Jairo. Annabel also spoke of setting up social networking sites i.e. Facebook and LinkedIn for our members, Chris commented that there is also MY-SPE, and Maria commented that AP already had a Facebook account, so this would all blend in well together.

Annabel spoke on the coming events, the BBQ, the Energy Ball and Walking with Dinosaurs and the Awards event and the Kick off Meeting, which would be great for PR purposes for the section.

Programme Committee

David commented on the programme for next session, there are still speakers to be found, but the committee has an outline plan for the coming session.

Chris suggested that a group from the board could help to close out any missing or back-up speakers and topics, find sponsors etc to strengthen the programme in the short term. Other Board members agreed to participate as a one-off effort. David plans to call a Programme Committee meeting and will invite other Board members.

AOCB

The kick off meeting will be held in Satrosphere at the Walking with Dinosaurs Exhibition, the September meeting will be an evening at ITF at AECC and the October meeting will return to the Douglas Hotel.

Chris also commented that he had four complaints, concerning the difficulty in joining the SPE; it appears that a few committee members had had the same complaints. Chris is going to put these complaints to SPE HQ

Action

Chris is to contact SPE HQ to flag up the complaints that have been made on how difficult it is to join SPE.

The meeting closed at 6.45pm

The next meeting will be the Kick off Meeting/Awards Ceremony and is to be held on Wednesday 25th August at Satrosphere.