

Mission: To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.

Date: Wednesday 28th September 2011
Time: 4.30 – 6.00 pm
Location: Douglas Hotel, Aberdeen

Attendees:

Diane Wood	SPE	Board Secretary
Judy Mackie	M&M Media	SPE Review
Allan Montgomery	M&M Media	SPE Review
David Liddle	ITF	Programme Chair
Jane Rodger	Roger and Co	Event Management
Sergi Kelm	Aberdeen University	President Student Chapter
Nigel Bradburn	Nigel Bradburn Consultants	CE Committee
Michael Heaney	Benchwhistler	CE Chair
Nurkenay Bulekbayeva	Aberdeen University	Vice President Student Chapter
Colin Black	Optima UK	CG Chair
Alan Johnson	Shell	CG Committee
Stephanie Nwoko	Blue Water Reservoir	AP Co Chair

Apologies:

Masud Javaid	Total	Chair Elect
Gbenga Oluyemi	RGU	Comms Chair
Anthony Onukwu	ITF	Membership Chair
Shankar Bhukya	Pro Serve Petroleum	SD Chair
Andrew Jaffrey	TechDev Eng	Vice Chair Programme
Ian Phillips	CO2 DeepStore	Comms Committee
Sylvester Ofogba	Baker RDS	SD Co Chair
Annabel Sall	ThinkPR	SPE PR Consultant
James Matheson	ThinkPR	SPE PR Consultant
Sankesh Sundareshwar		YP Chair
Martin McCaffrey	Tercel	Treasurer

Actions Summary

All committee Chairs	To submit budgets to Martin by 7 th October
Colin Black	To invite John Donachie to attend the 26 th October board meeting.
Shankar Bhukya	To ask specific questions re: course that the Universities run and check the guidelines.
Shankar Bhukya	To liaise with Aberdeen University Student Chapter Presidents.
Stephanie Nwoko	To come back to the board with a firm proposal for the Apprentice and more information.
Alan Johnson	To report to the board on the meeting with Shell re the AP internship proposals.
Chris Nussbaum	To report to the board on the Gert de Jonge Memorial Award
Anthony Onukwu	To prepare a more in-depth proposal with all award criteria included.

***Mission:** To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.*

Chairman's Overview

David welcomed and thanked all board members for attending and commented that he was standing in for Masud who is away on business.

David congratulated Colin Black on his appointment to the SPE Europe Board.

Committee Communications

CG Committee:

Colin discussed the newly renamed Schools Careers Guidance committee and updated the board on how it will now function.

SCG have decided that each of the initiatives it champions will have a coordinator as a focal point, they will be able to access the pool of volunteers that SCG has, which will attend and help with upcoming events.

The group will have Diane as the secretary and the following as initiative coordinators.

Secretary – Diane Wood (who will also organise STEM Ambassador training and hold the complete list of SCG volunteers)

TechFest MIP Coordinator – Nadezda Shnuchkina (who has agreed to become SCG vice chair).

TechFest Coordinator – Diane Wood

SCIP (CV) Coordinator – Alan Johnson who will be supported by Folawole Sanwoolu

ICOTA Coordinator – Dylan Thomas

YP Coordinator – Oludare Elebiju who will target and liaise with YP to gain volunteers

Education Specialists – Linda Cowie and Jim Martin

British Science Festival – Linda Cowie

Colin discussed that Nadezda had already sent out a call for volunteers for two MIP dates and has had a good response. It was commented that there are over 50 volunteers on the SCG list.

The British Science Festival that is taking place in September 2012 was also discussed; John Donachie from SPE Europe is looking to put together a proposal that would involve a substantial sum of money from SPE International being used to help run a programme or event. It was suggested that SPE Aberdeen Section could contribute around £10K to this festival.

<http://www.britishscienceassociation.org/web/BritishScienceFestival/eventorganisers/CallProposals2012.htm>

This is the largest science festival in Europe so this is a major coup for Aberdeen as a city and the University Of Aberdeen as the host.

The scientific agenda is broad but clearly energy will be high on the agenda of scientific topics given the setting and the anticipated local support.

The strap-line for the event is “Energise Your Mind” to encapsulate that sentiment. John believes that the SPE Aberdeen Section has the opportunity to do a lot of great things with this.

We could consider:

- Being a key sponsor of the event

Mission: *To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.*

- Participating as an exhibitor
- Offering and coordinating volunteer support
- Delivering an overlapping YP session
- Being a voice for the local energy industry
- Advertising through our own media such as SPE review
- Getting our student chapters involved in a material way

He feels that about this unique opportunity to bring science to our local community through this festival. This event will run parallel and in partnership with TechFest and will not compete. The timing was deliberate and the University aims to be very inclusive, supportive and protected of TechFest and create a future legacy of support for the local event and the broader local scientific agenda.

From last meetings minutes: This request generated a lengthy discussion, it was decided that a working party consisting of Colin Black, David Liddle, Alan Johnson, Michael Heaney and John Donachie would be formed to investigate what form our support would take. They will report back to the board.

Discussions were also held on whether SPE Aberdeen Section could put forward a proposal on its own for involvement. It was decided to invite John Donachie along to the next board meeting with his proposal and to discuss Aberdeen Sections involvement further.

Action: Colin to invite John Donachie to attend the October board meeting.

HOT TOPICS

Request from Perth University and Abertay University to Form New Student Chapters.

It was commented that requests had been received from Abertay and Perth Universities to form new student chapters.

Discussions were held on whether either of the universities runs petroleum engineering courses – only Abertay do this, Perth has petroleum law courses - it was commented that Shankar would have to find out who the requests had come from, whether it was lecturers or students. It would be more sustainable if the request came from the lecturers as they are a constant in the university as the students are fluid and will move on, showing continuity in the chapter.

There is a setting up cost of around £5k and Michael commented that normally the go ahead for new chapters would come from further up the SPE ladder in management. It was suggested that the SPE handbook be consulted to get the specific guidelines.

Action: Shankar to ask specific questions on the courses that the Universities run and check the guidelines.

The president and vice president of Aberdeen University Student Chapter (Sergi and Nurkenay) attended the meeting to ask for funding for running events. Michael suggested that they contact the Professors' and lectures in the engineering departments to help with this; normally the university is keen to provide rooms etc for the chapters. It was suggested that Shankar get in touch with Sergi and Nurkenay and discuss this further.

Action: Shankar to get in touch with Aberdeen University Student Chapter Presidents.

***Mission:** To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.*

AP Apprentice 2012 Event - proposal

Stephanie discussed and asked for input on the proposed Apprentice style event to be held next year. The idea is that a graduate or job seeker would win the event with the prize being a job with a sponsor company or internship.

It was discussed that as most companies have their own specific recruitment policies, that winning a job would be unlikely, but Alan Johnson suggested that the internship would be a better option and as his boss at Shell is involved with the Shell internships he was going to discuss the feasibility with him. It was also discussed that the offer of a CV workshop as a runner up prize could be an option; these are run by recruitment companies.

It was commented that there were many things to be worked out before this could go ahead and it was suggested that AP work through the options and come back to the board with more firm details.

Stephanie updated the board on an AP meeting being held at Aberdeen University - Fraser Nobel Building, titled - Women in STEM - You vs. the Oil & Gas Industry for Aberdeen University, Robert Gordon University and Aberdeen College students, Jane commented that the booking for this event in October is now open.

Action: Stephanie (AP) to come back to the board with a more firm proposal.

Action: Alan to come back to board and report on discussions with Shell re: internships.

Committee Budgets:

It was commented that all budgets had to be with Martin by 7th October.

Gert de Jonge Memorial Award Update:

There is still an outstanding action on Chris for this topic. See June's minutes.

SPE Annual Awards

David spoke on the proposal included in the pre read by Anthony, it was decided that Anthony had to come back to the board with what the criteria are for the nominations, where do they come from and who would select the winners.

It was also discussed that the timing of the awards would be questionable for November or January as suggested by Anthony. It was questioned as to whether the awards could be held at the end of the 2012 session on the last evening meeting, making them less formal. The board agreed this would be a preferred option.

Action: Anthony to come back to the board with a proposal including all criteria for nominations, judges etc.

Offshore Achievement Awards

There is a request by Ian Philips (see pre read material) that volunteers are required to judge the entries for the upcoming OAA's – anyone who would be interested should contact Ian Philips directly.

***Mission:** To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.*

AOB

Jane commented that the call for abstract for the Artificial Lift Conference and the Sand Management forum are going well, but some more abstracts are needed. A call has already gone out by Rodger and Co.

Jane also commented that exhibitor boards and sponsors are still required for the above events.

Sergi commented that some of the students would like to attend either of these meetings and it was discussed that the price for students was £60 per student. Sergi was going to discuss this with interested parties.

David commented that he was delighted with the programme for 2011-2012 as each evening meeting has a lecturer and the general programme sponsored by BP (£4K); he also announced that 60 attendees were coming to the distinguished lecturer event following this board meeting.

He commented some evening meeting sponsors were still required, and the cost would be £2K - for that sum of money the company would have their name on all publicity and their banner stand would be visible at the event and of course they would be thanked on the day.

Alan Johnson announced that he has been asked to join the SPE Global Education Committee, this is a big honour for him and he will update the board on the meetings he attends.

The meeting ended at 6.10pm, the next scheduled meeting will be on the 26th October.