

Mission: To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.

Date: Wednesday 27th 2010
Time: 4.30pm – 6:30pm
Location: Douglas Hotel, Aberdeen

Attendees:

Chris Nussbaum	SeaWell	Chair
Diane Wood	SPE	Board Secretary
Judy Mackie	M&M Media	SPE Review
Allan Montgomery	M&M Media	SPE Review
Jeb Tyrie	Focus Energy	Past Chair
Michael Heaney	Benchwhistler Associates	CE Chair
Sankesh Sundareshwar	Maxoil	YP Co Chair
Jane Roger	Hulse Roger	Event Management
Nigel Bradburn	Nigel Bradburn Consultants	CE
Gbenga Oluyemi	RGU	Communications Chair
Tunde Lashore	Weatherford	YP Member
Masud Javaid	Total	Treasurer
Colin Black	OptimaUK	CG Chair
Stephanie Nwoko	BlueBack Reservoir	AP Co Chair
Ross Lowdon	Schlumberger	CG Committee
Daniel Diaz	Conoco	SD Chair
Julie Roberts	ThinkPR	PR Consultant

Apologies:

Cees Vollaard	Shell	CE Member
David Liddle	ITF	Programme Chair

Actions Summary

All committee Chairs	To submit their committees budgets by the end of November
All committee Chairs	To send a list of involvement in SPE committees of BP members by 24 th Nov
Gbenga Oluyemi	Circulate proposal for changes to SPE Review from Renu

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Chairman's Overview

Chris welcomed and thanked all board members for attending.

Committee Communications

Continuing Education

Michael discussed forthcoming events such as the Well Intervention Round Table (with ICOTA), which is going well, and the call for abstracts for the "Well Abandonment" and "Smart Energy" event's, he commented that the Heavy Oil summit was still looking for a few more speakers. Michael also stated that for the first time the committee for DEVEX was heavily represented by SPE members, it was commented that this was good, and these members should be kept on the committee as different people would attend the committee meetings.

It was discussed that AP has prepared their "Unleashing your Potential" event with minimal involvement from CE and that AP were hoping to obtain the £10K needed to run the event in sponsorship money, Nigel commented that the involvement with EI and CIPD meant that it should be oversubscribed and should be a good event.

Jeb Tyrie then discussed a project that he has been heavily involved in and is keen to promote. He also was seeking board approval on the idea. It is intended to be a subsurface seminar with debates and presentation of papers. It is to be a joint UNICEF and SPE event on the subject of CO2 storage. He discussed that UNICEF would share the cost-risk/profit with SPE. It was generally commented that this would be a good PR exercise for SPE and as it is current topic it would be good to run as an event, - CO2 storage has now government protected funding. The event is aimed to be run in March 2011.

The board had no objections to this event in the manner suggested and it was approved.

AP Committee

The AP One day Seminar "How to unleash the potential in our careers" was discussed. The seminar programme is almost ready and 9 speakers for the event have been confirmed. The seminar has been planned for the 2nd March 2011. Stephanie commented that Nicola Gordon the MD of Shell Denmark had been approached to be a keynote speaker and they are awaiting confirmation on this. The Press and Journal are to be contacted to advertise this event and Jane is working on a piece for SPE Review December edition. It was again commented that AP have a list of sponsorship money and with the joint umbrella of CIPD and EI this should help gain the sponsorship and it should be a successful event.

YP Committee

Sankesh discussed the YP/AP joint bowling social evening that is planned for November and the fact that it may exceed the planned budget for the event by £100 or £200. It was reiterated that the aim was to break even on events. Sankesh then commented that Shell had agreed to host all YP technical events and all it is asking for is finalised dates to confirm its bookings. This will help with the YP budget as they don't now have to pay for venues. Sankesh also commented that his budget had been submitted to Masud.

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Student Development Committee

Daniel commented that he is to hold a “Kick Off” meeting to generate a new SD committee and this was aimed to be held very soon. He also discussed the student bursaries and the fact that the students still had not received their cheques, it was discussed that the cheques were going to be distributed by the student chapters and this should be completed in the next few weeks.

Daniel also discussed the student bursaries 2010-2011, he aimed to have these sent out by February 2011, so a plan is being put in place as to when they will be advertised and as to when the applications have to be submitted by. This earlier date means that the undergraduate students will be around when the submission and award dates come round so that may encourage more applications.

Chairs Report

Chris reported that he had had informal discussions with Thijs Kuiper the London Section Chair, he commented on an approach that has been made to Chevron Upstream Europe in response to their request to consider Europe-wide sponsorship which might have included Aberdeen and London, but currently there is no positive reply is forthcoming. London Section is reviewing its methods of raising sponsorship – sponsoring events rather than annual sponsorship, and would appreciate input from Aberdeen on how SPE Aberdeen attains sponsorship for its events. Chris asked that with the board’s approval that he would invite Thijs to an Aberdeen Board Meeting.

This was approved

Chris went on to discuss the position of Chair Elect 2011 2012. This position remains vacant, and discussions are underway at senior level in the Board to identify a suitable candidate. Nominations in confidence to the Chair would be welcome.

Chris also discussed the many requests received to have a fitting tribute to the late Gert de Jonge; it was proposed that when the time was right that the Board be guided by his widow Anette, who would be consulted. Chris undertook responsibility for initial discussions.

This was approved.

Chris discussed an email from Marion Keats of BP that had been sent to him, it is a request for information on SPE BP members, how many BP employees were SPE members, and how many sit on committees and how active they are on those committees. It was agreed that all committee chairs would provide a list to Chris before the November board meeting.

Action: All chairs to send a list of BP members to Chris stating their SPE involvement before the next board meeting.

Membership Committee

Anthony discussed the need to set up a new membership committee that will work to make membership more active within the Aberdeen Section. He commented that John Donachie had agreed to join the membership committee. He stated that John would help with the contacting of key people within the main three companies that have SPE members, BP, Shell and Schlumberger. John has already contacted new BP head Trevor Garlick. Anthony commented that there are a lot of new ideas to get more members, and will discuss this more at the November board meeting, including ways to implement the new ideas – such as bring a non member to a meeting or ways to encourage student members to become full members after their studies finish.

Treasurers Report

Masud commented that he would like all the budgets from remaining committees to be submitted ASAP. The only budgets received so far are YP, AP and COMMS.

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He also discussed that at the moment there is a cash flow problem, and that there is £77K of outstanding invoices that need to be paid to SPE.

Communications Committee

Gbenga commented on the social networking site Facebook that was included in the Pre Read Material. He is looking for two members that will work to keep the proposed site up to date and well managed. This site is a window on how the world will view SPE Aberdeen and **has** to be well run and managed. He is looking for two people from the YP committee to do this. Sankesh is to forward the names of interested parties to Gbenga and James from ThinkPR.

Julie then commented on the template for the Facebook page, this was also included in the pre read material. This template is ready to go "live" when the management team are in place. It included a discussion board and events pages. It was suggested that when the two YP team are ready to take this management on, that a meeting at ThinkPR would take place to show the team what is expected of them. Julie commented that SPE International has a Facebook site and over 10000 people watch it regularly. Julie also reiterated that there are security parameters already in place on the mock site.

The board approved the proposal that two YP members would manage and maintain the site.

HOT TOPICS

JCC Committee.

Gbenga discussed a meeting that had been held in London on 27th October (the day of the board meeting).

This meeting generated a lengthy discussion focused on SPE Review. A proposal for changes to the strategy on publication of SPE Review had been drafted by Renu Gupta with the JCC, but not in time for circulation with pre-read material, so this would be circulated to Board members by Gbenga.

It was commented by Judy of M and M Media that she did not accept comments in the Pre Read that M & M had a poor financial performance; this was not the case and that they are meeting targets set already at this 6-month junction. Julie commented that budgets in companies are generally set by this time of year and that it is very difficult to get customers to commit to advertising out with their budgets, but Allan stated that a list of customers had been targeted for the new budget year.

Chris commented that he was concerned about what is being said about M & M Media when they are clearly moving towards and meeting the targets set for the transition period of the new contract. The board agreed that they were fully supportive of M and M Media and their work to date.

Chris proposed that he along with Ian Phillips work with Gbenga to give guidance and advice on how to manage the relationship with London.

The Board accepted this proposal.

As a boost to advertising sales, it was proposed that any overprint of SPE Review should be put in selected offices in Aberdeen to be seen in reception areas alongside the likes of Platform and Energy International Magazines. There would be an additional cost from M&M of £200 per month for this pilot scheme. A further cost of up to £200 for printing a pull-up banner promoting SPE Review was also proposed.

The board agreed to both expenditure proposals

Action: Gbenga Oluyemi to circulate proposal for changes to SPE Review from Renu to board members

The meeting ended at 6.20pm.



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The date of the next meeting is **Wednesday 24th November** and there is the SPE Evening Networking Meeting and dinner following that board meeting

Achieving reliability of integrated systems via DFSS (Design for Six Sigma). By Steve Fenton, of Genesis Oil and Gas.