

Mission: To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.

Date: Wednesday 23rd November 2011
Time: 4.30 – 6.00 pm
Location: Douglas Hotel, Aberdeen

Attendees:

Masud Javaid	Total	Chairman
Diane Wood	SPE	Board Secretary
Judy Mackie	M&M Media	SPE Review
Allan Montgomery	M&M Media	SPE Review
Jane Rodger	Roger and Co	Event Management
Aakanksha Sadekar	RGU	President Student Chapter
Jonathan Edet	RGU	Student Chapter
Ibiye Iyalla	RGU	Facility Sponsor
Deji Adebeshin	RGU	Ex Chapter President
Alan Johnson	Shell	SCG Committee
Razzak Al- Gurnawi	Aberdeen University	Student Chapter
Colin Black	Optima UK	CG Chair
Martin McCaffrey		Treasurer
Oludare Elebiju	WiPro	SCG Committee
Michael Heaney	Benchwhistler	CE Chair

Apologies:

Gbenga Oluyemi	RGU	Comms Chair
Andrew Jaffrey	TechDev Eng	Vice Chair Programme
Ian Phillips	CO2 DeepStore	Comms Committee
Chris Nussbaum	Archerwell	Past Chair
Annabel Sal	ThinkPR	SPE PR Consultant
Jenny Adams	ThinkPR	SPE PR Consultant
Maria Trujillo	Talisman	AP Co Chair
Anthony Onuwku	ITF	Membership Chair
Nadya Shnuchkina		SCG Vice Chair

Actions Summary

All committee Chairs	To submit budgets to Martin ASAP
Diane Wood	To send out invitation to board for RGU event
Diane Wood	To contact board members re: an official representative for the Oil and Gas Chaplaincy
Diane Wood	To email Martin McCaffrey's new email address to all board members
Masud Javaid	To contact circulate email to board re award nominations
Masud Javaid	To find out the protocol around placing SPE Review in companies reception areas.

Outstanding Actions:

Chris Nussbaum	To report to the board on the Gert de Jonge Memorial Award
Sergi Kelm	To forward Student plan to Diane ASAP
Shankar Bhukya	To liaise with Aberdeen University Student Chapter Presidents re budgets

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Chairman's Overview

Masud welcomed and thanked all board members for attending and welcomed the new RGU student chapter president Aakanksha Sadekar.

Masud then went on to discuss the feedback from ATCE in Denver; the board were shown the photos of ex Chairman Chris Nussbaum collecting the President's award for excellence for the second year running.

Comments from the ATCE included, that the event had over 9000 attendees, and that the current worldwide membership of SPE was in excess of 100,000 members.

Unconventional hydrocarbons were a focus of this year's event, it was also reported that there was a new format to the Section Holders workshops that had been held.

New technology of the membership builder was shown to the membership chairs for the first time, this new tool will enable the section officer to track new members, changing of membership details aid in membership retention and recruitment and updating of information.

This tool has been piloted by 8 sections and is hoped to be rolled out to all sections in November/December.

Masud and Diane are going to trial this tool for the Aberdeen Section members, with the aim of all e-broadcasts also coming out of this too.

It was commented that the regional awards are coming up and that nominations close on the 1st of February 2012.

These awards include:

Technical Awards

- Completions Optimization and Technology
- Drilling Engineering
- Formation Evaluation
- Health, Safety, Security, Environment and Social Responsibility
- Management and Information
- Production and Operations
- Projects, Facilities and Construction
- Reservoir Description and Dynamics

- **Professional Awards**
- Distinguished Faculty Achievement
- Distinguished Corporate Support
- Service
- Young Member Outstanding Service

Masud also noted that SPE is now looking for distinguished lecturer nominees for 2012. These nominees will go into a pool of lecturers and will be called upon for 2013 lecture programmes.

The Star Scholarship is again open for applications, Nurkenay Bulekbayeva, won the award for 2011 and she attended ATCE in Denver last month. Masud asked that members spread the word about this scholarship, with applications to apply online; we should encourage members to apply for it.

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Masud also commented from ATCE, the general consensus in SPE worldwide, is that the annual report is too onerous to do and could be simplified, it was discussed around the Aberdeen Board that the way it is collated by Diane and then forwarded to Judy, worked well for this section and no change was needed.

Action: Diane to send an invite to board members to attend the RGU event which follows Aakanksha's inauguration.

Hot Topics

Increase in M & M Media Fee's

It had been discussed at the JCC and agreed by the board that an increase in the fee's from M and M Media was in order.

Oil and Gas Chaplaincy Service.

It was commented that SPE Aberdeen Section is regularly are invited to attend the Oil and Gas Chaplaincy services. It has been proposed by Gbenga that SPE Aberdeen Section have an official representative at these events, the suggestion is that Diane email the board members to ask for an official SPE representative and when future the invitations come to the section, an official member can reply and attend.

The Board agreed to this request.

Action: Diane to contact Board members to ask for a Representative to come forward.

Arkwright Scholarships.

Colin reported to the board that he had not received any communication from Martin Thomas about the Arkwright Scholarship.

SPE Annual Awards.

Anthony is due to meet with Rodger and Co to discuss plans for the awards next year. It was commented that the names of potential nominees have to be submitted to Leon before the 15th of February 2012.

Action: Masud to circulate and email to the board re nominations.

British Science Festival 2012

Masud commented that he had not received the final version of John Donachie's proposal, the aim is to forward it to the board in January.

Jane suggested that with approval from the Programme Committee a meeting that coincided with the BSF could be tailored around the festival.

SPE website reimbursement from London Section.

It was commented that when the new SPE website had been developed the Aberdeen Section had invoiced the London Section for their half but now the London Section are disagreeing that this was agreed. It is hoped that the invoice for £16K will be paid by the London Section after the topic is reviewed at their upcoming board meeting.

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Committee Communications

CG Committee:

Alan spoke on the CV workshops planned for the 8th of December at RGC and the 13th December at Banff Academy, both of the workshops have volunteers ready to go and he reported that another two workshops were in the planning stages.

Alan also commented on his ATCE visit to Denver, which had been a great success and he had attended various seminars, including one on SPE organised training courses, he stated that the SPE are trying to get more instructors trained worldwide – these instructors are paid for their time and that they run courses for SPE, the biggest pool of instructors is in the USA.

Oludare commented on the MIP event at Total had been a great success – **see YP committee notes below.**

Colin spoke on the succession planning within his committee; he stated that so far it's been very successful and that each Team member had been in control of their own project.

Colin commented on the ICOTA event that was held at the beginning of November, he stated that 14 teachers and education specialists had attending the Energising your Future event held in alongside the ICOTA meeting. – Diane has sent out feedback questionnaires so that we can tailor the teachers needs in future and to gather their thoughts and expectations of their visit to the event.

Colin also discussed the new energy short course that is being piloted in Westhill, which has been picked up by the Scottish Government.

He also commented on ACCEF which SPE is seen as a champion of, by working with industry and schools.

He commented that Diane and he are to arrange a meeting with TechFest Setpoint to discuss next year's SPE involvement.

Offshore Achievement Awards

Masud updated the board on the OAA progress so far. The details of the final sponsors and awards had been included in the pre read material,

The host for the evening is now confirmed as Scottish comedian Kevin Bridges and the invitations to apply will open at the beginning of November. There is a website solely for the OAA and it is www.spe-oaa.org

Programme Committee

Jane commented that there had been a very successful SPE Edinburgh meeting that had 40 attendees, 30 of them student members and the rest were professional members.

Jane also commented that the evening meeting in Aberdeen for November had 110 booked to attend which were the most attendees for a period of time.

M and M Media

Judy reported that the December /January magazine was ready to go to the printers, it has done very well this month with good editorial and lots of advertising. It was commented that £25K was paid for advertising in SPE Review this month.

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It was also commented that a champion in various companies would be an excellent way of getting the SPE Review viewed more in the industry, which could potentially increase the advertising revenue. Allan always gets extra copies so this could be easily achieved.

Masud is going to talk to Gbenga as there is a protocol for getting magazines into companies.

Action: Masud to get information on what protocol is to be in place to put magazines into companies.

CE Committee

Michael commented on the ICOTA event that was held in early November, it was attended by 340 delegates, which had been an increase in number from the previous year. He stated that the exhibitors had been very pleased, as had the delegates.

He also discussed the Artificial Lift conference in February, with the brochure now ready, that AP are still planning the Apprentice event in March/April, and he commented that the programme was now full for the Sand Management Forum in March.

Michael also commented that there may be a proposed seminar with Oil and Gas UK.

He also commented that an event could be run in conjunction with the University Student Chapters, it could be hosted at the University and have speakers from only one company i.e. Total. – He suggested that this would be attractive as it could lead to a series of talks but to start with an Operator company would be the way forward.

Razzak commented that he had been active in organising events at the University and would like to get some Post Grad events up and running, he asked if the board knew of anyone that would be prepared to go and talk to at an event. Colin commented that nearly 200 attendees were at the EI event at the University at the beginning of November and it would be good to encourage a connection with the EI reps, and possibly try and organise a joint event through YP.

Deji stated that it had been a challenging year for the RGC student chapter, he said that when the chapter had been formed it was aiming to get post graduates involved, but this had not happened, he has discussed this with the new chair and Colin commented that SPE could be more involved with help coming from AP and YP committees. It was suggested by Jane that as the programme committee make up the SPE programme, maybe some input could come from the Student Chapters as to what they would like to see.

YP Committee

Oludare spoke on his involvement with the MIP event –as both a YP member and for the SCG committee, the event had been a brilliant success with 7 schools and 7 teams working together (one student from each school) – the children had taken the event very seriously and Total had been very pleased with the outcome and the participation, the Chairman had also presented the prizes.

Membership

Diane updated the board the Membership committee and a meeting to held a meeting with a new member Adele L'Etang of Aker Solutions joining the committee She discussed the idea that an all member BBQ or similar event could be a way of bringing members together at a social level, and Anthony had stated that in Houston and Stavanger the .SPE BBQ was THE event of the social calendar. Anthony is going to discuss this with Rodger and Co.

Treasurer.

Martin commented that he only had two budgets in so far, so he needs ASAP the other committee's budgets to be sent to him.

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Martin also has a new email address of martinmc1967@hotmail.com all email communications must now be sent to this address

Action: Diane to let all members know the change of email address for Martin.

The meeting ended at 6.00pm, the next scheduled meeting will be on the 25th January at 4.30pm.