

Mission: To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.

Date: Wednesday 25th May 2011
Time: 4.30 – 5.30 pm
Location: Douglas Hotel, Aberdeen

Attendees:

Masud Javid	Total	Chair Elect
Diane Wood	SPE	Board Secretary
Judy Mackie	M&M Media	SPE Review
Allan Montgomery	M&M Media	SPE Review
Martin McCaffrey	Tercel Oilfield	New Treasurer
Jane Rodger	Roger and Co	Event Management
David Liddle	ITF	Programme Chair
Ian Phillips	CO2 DeepStore	Comms Committee
Shankar Bhukya	Pro Serve Petroleum	SD Chair
Nigel Bradburn	Nigel Bradburn Consultants	CE Committee
Colin Black	Optima UK	CG Chair
Ali Parsa	Total	CG/YP committee
Annabel Sall	ThinkPR	SPE PR Consultant
James Matheson	ThinkPR	SPE PR Consultant

Apologies:

Andrew Jaffrey	TechDev Eng	Vice Chair Programme
Gbenga Oluyemi	RGU	Comms Chair
Michael Heaney	Benchwhistler	CE Chair
Paul Adair	Consultant	DEVEX Chair
Anthony Onukwu	ITF	Membership Chair
Melissa Lawrie	Halliburton	CG Committee
Chris Nussbaum	Archerwell	Chair
Sankesh Sundareshwar	Maxoil Solutions	YP Chair
Atul Bhadauria	SLB	YP Co Chair

Actions Summary

All committee Chairs To submit updated committee lists to Diane
Nigel Bradburn To chase up EV Offshore in relation to unpaid invoices

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Chairman's Overview

Masud welcomed and thanked all board members for attending and welcomed two new members to the board, Martin McCaffrey who is about to take the position of Treasurer and Ali Parsa who is joining either the CG or YP committees.

Matters arising from the previous month's minutes.

David commented that he had arranged a meeting with ThinkPR (ITF 2pm 9th June) to renew the contract as per last month's minutes; he is also arranging a meeting of the PR subcommittee to draw up the plans for the coming year prior to the June meeting.

Committee Communications

Membership Committee

Diane discussed the pilot scheme of contacting new SPE members with a welcome call and an email with a questionnaire, of the 34 new members contacted 12 had been talked to on the phone and were delighted that SPE had bothered to contact them, they were told about all the committees and activities of the section, resulting in 3 members being forwarded to committee chairs to follow up their interest. 14 had replied by email and again were very pleased with the new personal touch. Diane had also contacted 630 members that had not paid their subscriptions and some had got back in touch and had been passed onto Anthony to follow up. While with others stated it had been a prompt to pay their fees.

The board decided that this was a worthwhile project and should be continued.

Diane also spoke on the SPE stand at DEVEX which had been a great success despite its poor location in the hall. 22 visitors had arrived and left their details with the SPE member manning the stand and all of those contacts had been followed up by Diane, resulting in Ali Parsa joining the board and Martin McCaffrey joining as the new Treasurer.

It was discussed that it would be worthwhile having a stand and presence at other events such as ICOTA, as the personal contact works better than electronic contact.

CG Committee:

Colin discussed the All Energy Event that he had attended recently, he talked about how SPE promotes the Energy for Me packs that go out to schools and talked on the new Electro City Pack that is a game that encouraged the pupils to build and power a city, this is a computer game but is being supported by the teachers and the industry. He also commented on the projects that are run by individual companies within the schools, the most notable is the S1 pupils visit to a wind farm and the questions that they had asked the operators about renewable energy – the operators had been noting the questions as they were very far advanced for S1 pupils but showed they had an interest in renewable energy sources.

Colin also commented that the Energy for Me packs are aimed to be in every school in the region, he is running out of packs and is looking for a sponsor to fund the books and the kits.

Masud commented that Total had sponsored the books the last time so he would set up a meeting with Colin and Total to investigate the renewal of sponsorship and provision of books etc.

Colin spoke on his meeting with STEM teachers at Satrosphere; he was concerned that chemistry teachers could not advise their pupils as to what careers could be attained by taking chemistry. This is shocking for the industry as the teachers have to be educated before they educate the children. A meeting is to be held at the Rowett Research Institute with the TechFest team to train STEM

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ambassadors, a date will be forwarded to the YP and AP committees as this is something that would be an excellent resource for them. To be a STEM ambassador would take a couple of hours training and a disclosure to be obtained due to working with children.

Colin also spoke on last year's ICOTA round table and taking the teachers on tours around the exhibition, some teachers had made bonds with the exhibiting companies which resulted in individual projects been formed with the schools. This is going to be repeated this year.

SD Committee:

Shankar was introduced as the new SD chair, he had met with Daniel and Sylvester to do a handover, he is still waiting for some details from Daniel and will be contacting the student's chapter's representatives' to arrange to meet very soon.

M and M Media:

Judy commented that the next SPE Review issue would be the European one, which had resulted in an increase in advertising; she stated that they had more than broken even this month. It was commented that this issue would be in EBook form for the European members and that some advertisers who normally took the back page on paper copy had not done so for this publication as there was no value to them for an EBook despite the UK 5000 members getting paper editions. It was commented that some board members were uncomfortable that the advertisers are not being misrepresented in being sold the advertising and it had to be made clear from the outset that half of the edition when it's a European edition would be in EBook format. It was advised that this comment should be taken back to the JCC.

ThinkPR:

Annabel detailed the forthcoming plans for PR this month, including the Education Day, Smart Energy, announcing the new SPE Chair, and the Star Scholarship Award announcement.

Communications Committee

Ian commented on the JCC on behalf of Gbenga who was unable to attend the meeting. The JCC had met and the discussions had led to the Terms of Reference being reworded slightly (this was included in the pre read material) and that a focus had to be on generating revenue and not reducing it. It was also commented that revenue can be generated by companies' inclusion in the SPE directory which is on the website.

Continuing Education

Jane discussed that there is a crisis with the Smart Energy Event to be held on 7th June, at present the delegates are not into double figures with paid bookings, if there is not an increase in registrations the event will have to be pulled. There is a great line up of speakers and it would be sad to see it dropped at this juncture. Jane is going to contact Gbenga to get another mail shot released ASAP, it was commented that 12 delegates would make the event break even, Masud enquired as to how many were registered from Total, but there are none, so he is going to chase that up within the company as one of the speakers is from Total.

It was decided that ThinkPR would release the press statement re: Smart Energy ASAP to try and generate more interest in the event.

Jane also spoke on the SPE ICOTA which will have its call for abstracts in November, there had also been 2 kick off meetings for EULAF and a kick off meeting for the Sand Management forum is in place and is being forwarded by Tim Rodger.

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Programme Committee

David commented that the programme committee will be meeting soon to pull together the 2011-2012 programmes.

He also commented that there were low numbers attending the evening meeting on 25th May.

Treasurer:

Masud updated the board on the final profit share for DEVEX 2010 which had recently been passed to SPE, this amounts to £15.5K we now await the profit from 2011. Masud also discussed the financial payment strategy which is now in place (this was included in the pre read material), and this will be adhered to. The outstanding unpaid invoices were also discussed and Nigel is going to chase EV Offshore for its payment.

Action: Nigel Bradburn to approach EV Offshore to obtain payment for ICOTA 2010.

HOT TOPICS

Star Scholarship Winner

It was announced that Nurkenay Bulekbayeva Vice President of the Aberdeen University SPE Student Chapter has been awarded the Star Scholarship this year; he is to be presented with this at the Presidents Dinner in Denver later this year. He has asked the board if it was possible for SPE to fund his travel and accommodation to enable him to attend this event but also could he take 2 students with him. It was decided that as we had paid last year's winners travel and accommodation that this year we could do the same but only for the winner and not to the requested students.

Update on OAA Proposal.

Ian Philips updated the board on the progress with OAA (Offshore Achievement Awards), he commented that a meeting had been held with Mearns and Gill and ThinkPR, and a plan of action had been made, by the end of the month (June) Mearns and Gill will come to a decision on sponsorship and if there are no sponsors the plug will be pulled on the event. Ian also commented that this was unlikely as ACC and the Aberdeenshire councils both had registered an interest in sponsoring the event, and there were other companies keen to be onboard too.

The meeting ended at 5.30pm, the next scheduled meeting will be in August.