

***Mission:** To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.*

Douglas Hotel, Aberdeen
1630 – 1800 hrs

1. **Chairman's overview**

2. **Welcome & Introduction**

3. **Action items from previous minutes**

All committee Chairs	To submit updated committee lists to Diane
All board Members	Pick a couple of companies to chase up in relation to unpaid invoices
Rodger and Co.	To forward all events to Facebook YP's for inclusion in FB pages
Ian Philips	To come back to the board next month with firm proposals for SOAA
Jane Rodger	To meet with Masud and Fiona to discuss payment options
Jane Rodger	To contact SPE members (chemists) for support in the Year of Chemistry idea
All members	Committee Chair for Student Development needed
Anthony Onukwu	To contact Geraldo to invite to join SD Committee
Chris Nussbaum	To write to DEVEX committee re publicity fliers
Alexandra Stacey	To collate the list of companies called and by which board member (see above)
Anthony Onukwu	To forward a list of the total current paid up SPE Aberdeen members.

4. **Committee Communications**

- **Communications:** update on feedback from electronic version of SPE Review
- **Membership:** Membership numbers
- **Programme:** speaker and sponsor required for May meeting and sponsorship required in general for meetings
- **Treasurer:** Unpaid Invoices totalling **£ 67569.67**

5. **Hot Topics**

- **Communications** - Request from Aberdeen Business School for help to distribute a research survey to link to the Aberdeen Oil and Gas community – see pre-read
- Student Development –scholarships
- **Treasurer** – nominations required for the high profile role of Treasurer for the section.
- Ian Philips: Update on SOAA proposal

6. **AOCB**

Highlighted items have been presented in the pre-read material