

***Mission:** To collect, disseminate, and exchange technical knowledge concerning the exploration, development and production of oil and gas resources, and related technologies for the public benefit; and to provide opportunities for professionals to enhance their technical and professional competence.*

Douglas Hotel, Aberdeen  
1630 – 1800 hrs

1. Chairman's overview  
Welcome & Introduction of new members
  
2. Action items from previous minutes
  - All committee Chairs to submit their committees budgets by the end of November
  - Sankesh/James : submit Facebook Procedures' list to board
  
3. Committee Communications
  - **Communications:** review proposal to stop paper copy distribution of SPE Review outside UK (replace with electronic)
  - **Young Professionals:** feedback on DEVEX workshop proposal required from Board
  - **Membership:** Regional Award nominations
  - **CE:** Events update (including AP Seminar)
  
4. Hot Topics
  - Discussion of a suitable memorial in recognition of Gert de Jonge
  - Update on SPE Directory
  
5. AOCB

**Highlighted items have been presented in the pre-read material**